

Sunset Harbor Board of Directors Meeting  
Sunset Harbor Clubhouse  
August 21, 2025  
4:00 P.M.

**Call to Order** • Mike Sadowski, President, called the meeting to order at 4:00 p.m.

**Establish Quorum**

- Quorum established. Tom Beaulieu, Leonard Smith, and Steve Stephens were present. Mike Sadowski called in.
- Owners in attendance: Robin Beach (Unit 403).

**Proof of Meeting Notice**

- Meeting was posted and emailed on 8/15/2025 by Mike Sadowski.

**Old Business**

**New Business Approval of April 1, 2025 - (Annual Mtg) Board of Directors Organizational Meeting**

- Tom Beaulieu made a motion to approve and waive the reading of the minutes. Leonard Smith seconded. All in favor, Motion Carried. Minutes are approved.

**Owner Unit Construction Notification and Disposal of Owners Construction Debris**

- Discussion on posting notification for disposal of construction debris and proper recycling techniques.

**Recycling Area and Recyclable Materials**

- Discussion continued on proper recycling techniques and posting signage.

**Landscape Mulch Replenishment** • Landscaping and mulch replenishment is TBD.

**Board Discussion**

- The Board is delighted to appoint Leonard Smith as the new coordinator for clubhouse usage, following Richard's recent relocation • The board approved new signature cards, giving Leonard signing authority for checks and removing Richard. • Pool deck repair is in works with the company that refinished the pool deck.
- The Board decided against installing power outlet covers in the stairwells now; they will be retained for future use if needed.

**Adjournment**

- Being no further business on the agenda, Tom Beaulieu made a motion to adjourn the meeting. Leonard Smith seconded. Mike Sadowski adjourned the meeting at 5:00 p.m.

***APPROVED – October 29, 2025***